

MACEDONIA MIDDLE SCHOOL



Student/Parent Handbook 2016-2017

200 Macedonia Foxes Circle
Moncks Corner, South Carolina 29461
Phone (843) 899-8940 Fax (843) 899-8929

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Principal

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“A Great Place to Learn with Dignity and Respect”

ANNOUNCEMENTS

All announcements concerning students and student activities for the day will be made during homeroom each morning and at the end of the school day. Announcements are very important and each student should listen attentively.

BEFORE SCHOOL/AFTER SCHOOL

Once a student arrives on campus, he/she is not allowed to leave school grounds. Only when properly signed out from the front office by his/her parent or guardian can a student leave campus prior to the dismissal bell. In the mornings, students are to report directly to the cafeteria and wait in the area assigned to their grade levels. Students are not allowed to enter the school building prior to the assembly bell. **Teachers are not on duty to supervise before 7:20am. Parents do not drop your student off prior to 7:20 am.** Students wishing to eat breakfast should go directly to the cafeteria line. Once they have completed breakfast, students should report to their assigned areas. Students are not permitted to wander from one student area to another under any circumstances. Students found outside of their assigned student area will be disciplined. Students needing to go into the building to use the library, serve detention, complete work, receive tutoring services, or to go to the office or clinic must have a signed pass. In the afternoons, students are expected to either leave the building and the campus or report to a teacher-sponsored activity. Students are not allowed in the building or on the campus unchaperoned. Once students have left the campus, they are not to return without an adult. Failure to comply will result in appropriate disciplinary action. Parents, please make arrangements to have your students picked up immediately after school.

CHANGE OF ADDRESS

Parents are to inform the main office when there is a change in their address, telephone number, or emergency telephone numbers. This should be done as soon as possible. You may use **InfoSnap** to make these changes or call the school at 843-899-8940. With an address change, you must provide the school with 2 proofs of residency.

CONFERENCES

Parents may keep in touch with their children's teachers through the school office, notes in the student planner, e-mail, school or individual teacher websites, and through Parent Portal. The school's telephone number is 843-899-8940. Conferences will be held before school and during the teachers' planning. Conferences are conducted in a professional manner and centered on the concerns about the student.

DANCES

School dances are for MMS students. Visitors are not allowed. Students are not allowed to walk home after the dances. A parent/guardian must pick up each student. Students who are not picked up promptly after a dance may not be allowed to attend other dances. Any student assigned OSS within the same 9 weeks of the school dance may not be permitted to attend the dance.

DETENTIONS

Minor infractions of school rules will be handled by faculty members. A detention may be given to students for minor infractions such as chewing gum, eating in class, talking out of turn, etc. Parents are required to sign and return the notice of detention form to the school. Parent signature on a detention notice does not signify approval or disapproval of the detention assignment. Parent signature is the school's documentation of parental awareness of detention. Parent signature is also the intent to provide transportation, if necessary, at the beginning or conclusion of the detention. Failure to return a signed detention form will be cause for not allowing the student to serve detention. A student who refuses to serve a detention or fails to return a signed detention form will be placed in ISS or suspended from school. Inconvenience to the student and /or parent/guardian is not a factor in assigning detentions. Serious breaches of school rules could result in suspension or expulsion.

SCHOOL-BASED MANAGEMENT PLAN PHILOSOPHY STATEMENT:

We believe it is the responsibility of the faculty and staff to manage the school environment so that the teaching/learning process is most effective. We believe that all students can behave appropriately; therefore, we feel that any misbehavior is a result of choices the student makes. The following rules and consequences are being utilized at Macedonia Middle School:

GENERAL RULES:

These rules are applicable at all times, in all areas of the campus and may be monitored and enforced by all school personnel with consistency throughout Macedonia Middle School.

1. No fighting or physical abuse (considered a severe, aggressive behavior resulting in automatic suspension.)
First Offense---Three Days OSS Second Offense -- Five Days OSS Third Offense -- Referral for Expulsion
2. Harassment in any form will not be tolerated and may result in at least one day OSS
3. No rough or horse play
4. No running (except in designated areas with supervision)
5. Keep hands, feet and objects to self
6. Respectfully obey all school personnel
7. No gum on school campus (includes on school buses, before and after school and during lunch periods)
8. No eating in the halls or anywhere outside of the cafeteria during school hours
9. No littering
10. Students are not allowed to bring rubber bands to school

11. No use of profanity, obscene language, or gestures

Between Students

First Offense – Up to One Day OSS

Second Offense – One Day OSS

Third Offense - Two Days OSS

Directed at Staff

First Offense - One Day OSS

Second Offense - Three Days OSS

Third Offense - Five Days OSS

12. No public display of affection

13. No items may be brought to school which may be disruptive to the educational process (radios, make-up, etc.)

14. Students must use their agenda/pass to leave class for any reason.

There is a progression to discipline problems. Teachers and administrators will only deal with the same behavior twice with the same punishment. On the third incident of an infraction, the next level of punishment will be used. For example, a student will only be issued two detentions for excessive talking from a teacher. The next time this happens the student will be referred to the office. If a student receives two In-School Suspensions for disrupting class, the third infraction will result in an Out-of-School Suspension.

HALLWAY AND COURTYARD RULES:

1. Follow all general school rules
2. Use right side of hallway, doorway and courtyard
3. Enter and exit hallway only by designated doorway and follow designated route
4. Use quiet voices
5. Use hallway passes

CAFETERIA:

1. Follow all general school rules
2. Sit in designated areas
3. Use quiet voices
4. Stay in line in designated order
5. Do not remove any food or drinks from the cafeteria

CLASSROOM RULES:

1. Follow all general school and classroom rules
2. Anything that distracts the teacher, disturbs another student, or deprives others of the opportunity to learn in a proper educational environment will be disciplined
3. Bring necessary materials to class
4. Return signed papers within two days
5. Keep hands, feet, and other objects to self

CONSEQUENCES:

Consequences for inappropriate actions may be one or more of the following:

1. Warning or reprimand by teacher or administration
2. Conference with student; teacher assigned discipline
3. Phone call to parent/conference with parent
4. Isolation from peers
5. Detention
6. Guidance Referral
6. In-School Suspension/Out of School Suspension
7. Referral to School Intervention Program
8. Placement on school probation
9. Referral to Berkeley County School Board Hearing Officer for expulsion hearing
10. Referral to outside agencies (Berkeley County Police, Social Services, Family Court, etc.)

This is not intended as an all-inclusive list. Items six through nine above will be assigned only by the principal or assistant principal after a determination of the facts in the case have been made.

SEVERITY CLAUSE: Any severe behavior infractions will be immediately referred to the administration.

ALCOHOL AND DRUG ABUSE (*BCSD policy JCDAB, JCDAC, JCABA, and JCPACA)

Students enrolled in the schools of Berkeley County School District shall not use, consume, possess, manufacture, or distribute alcoholic beverages, narcotics, or other controlled drugs in any amount while on or in the vicinity of school property or, schools sponsored event.

FIRST OFFENSE:

A student violating the policy for the first time will be suspended from school for three (3) days. The student will be required to enroll in the School Intervention Program prior to reentering school or be recommended for expulsion. If the student feels that he/she is innocent of the charges, he/she may appeal the case to the Berkeley County Board of Education. The school principal shall review the case with the Superintendent.

Following the Board Hearing, if the student is found guilty of the charges, the board may require the student to attend the SCIP Program and serve the three (3) day suspension. Or expel the student for the remainder of the school year.

PUSHERS AND SECOND OFFENDERS:

A pusher or a student violating the policy for a second time will be suspended from school for five (5) days. The school principal shall notify law enforcement officials of the incident and immediately initiate expulsion proceeding through the Area Superintendent.

Following the Board Hearing, if the student is found guilty of the charges, the Board shall:

1. Expel the student for the remainder of the school year. The student may re-enter the following year under strict probation.
2. The student will be prohibited from participating in any extracurricular activities for one calendar year.
3. Or permanently expel the student.

VIOLATIONS OF THE POLICY ARE APPLICABLE IN THE FOLLOWING INSTANCES:

1. When a violation occurs during the school day or during a school sponsored activity on or off the school campus.
2. When a student is found to be an accessory to alcohol or drug manufacturing, distributing, or possession, i.e. "look out" on school grounds or adjacent areas of the school.
3. When a violation occurs off campus and the student comes to school during the day or returns after school hours to attend or participate in school activity after using alcohol or drugs.

USE OF TOBACCO (* BCSD policy JCDA)

The use of tobacco or the introduction of tobacco paraphernalia (i.e., matches, lighters, cigarette papers, etc.) is prohibited in and on property of the Berkeley County School System. Employees of the school district shall carry on an intensive program of education for the students to make them fully aware of the hazards of the use of tobacco. Smoking, chewing, or the possession of tobacco products, paper, matches, lighters, etc. by a student will not be allowed inside a building, structure, on the grounds, or at any school-sponsored event at any school within the Berkeley County School System.

Punishment for violations of this policy shall be:

FIRST OFFENSE: One (1) day in-school suspension

SECOND OFFENSE: Three (3) days in-school suspension

THIRD OFFENSE: One (1) day out of school suspension

FOURTH OFFENSE: Three (3) days out of school suspension and/or either recommendation for expulsion or assigned to the Alternative School Program After each suspension, a conference between the school principal, the student, and the parent(s) of the student will be held before readmitting to the school program.

DRESS CODE (* BCSD policy JCDB pg. 22 – further guidelines for MMS Dress Code)

1. Muscle shirts can only be worn with a sleeved t-shirt underneath.
2. Shirts and blouses must be appropriately buttoned.
3. Shoes with laces must be tied, and shoes with Velcro flaps must be attached. Shoes with wheels are not allowed.
4. No gloves, chains, dog collars, spiked bracelets, or chokers may be worn in the building.
5. No chains, metal rings, **fish hooks** or any other object that could be a safety hazard are allowed.
6. Belts may not hang down.
7. Hairstyles and hair color should be appropriate for school.
8. Make-up should be appropriate for school. Face paintings and excessive make-up are inappropriate. Writing or drawing on your body is not appropriate for school.
9. Visors or hats are not to be worn in school building without a "HAT PASS"
10. Jeans/ pants with holes above the knee are not allowed. Be sure under garments are not showing.

DRINK/SNACK MACHINES

Macedonia Middle School provides healthy drink and snack machines for students. Students must have a note from their teacher or a snack pass to use the machines during the school day. **Macedonia Middle School does not refund, in any manner, money that is lost in the vending machines. Students use the machines at their own risk.** Students are not permitted to carry open drink containers onto any school bus. Students caught with open drink containers on the bus may be suspended from school and/or suspended from the school bus. Students may not take open food or drink out of the cafeteria. Students are not allowed to eat or drink in the hallways. Water bottles and/or drink containers are not permitted in the classroom. **Chewing gum is not allowed on MMS campus.** Vandalism to the drink/snack machines is not permitted. Any student caught attempting to damage or vandalize a machine may be suspended from the machine use and/or school, and the parents will be held liable for damages.

DISMISSAL OF STUDENTS FROM SCHOOL DURING THE DAY (* BCSD policy JGFC)

During the time that school is in session, students will not be permitted to leave the building except under the following circumstances:

1. A note from the parent stating the time the parent will be picking up the child must be presented. Persons other than parent or guardian picking up students must present picture identification. Under no circumstances will students be released to the custody of an adult other than the parent or guardian, unless written permission to do so is presented by the parent and/or that person is identified in PowerSchool.
2. If a child becomes ill, the parents will be contacted and arrangements made to have the child taken home.
3. The school may call parents to pick up their student because of a rules/policy violation. Arrangements may be made over the phone for alternate transportation (family/friend).

PLEASE HELP US KEEP YOUR CHILD'S CLASS FROM BEING INTERRUPTED. Request that your child be dismissed at the end of a class.

Send a note with the child to give to his/her teacher stating the time he/she will be picked up at the office.

Please do not sign your child out of school early except in emergency situations. No child will be called out of class after 2:45 unless it is an emergency.

ENROLLMENT AND RESIDENCY REQUIREMENTS (* BCSD policy JBCA)

In order to attend Macedonia Middle School a student must:

1. Reside with a parent or court appointed guardian within the Macedonia school's attendance zone.
2. Have a parent or legal guardian officially enroll him/her.
3. Present two proofs of residency.
4. Present student social security card.
5. Present SC Certificate of Immunization.
6. Present proof of legal guardianship, if applicable.
7. Present transcript or report card from former school.

Additionally, the district may admit other students who meet certain other criteria (Policy JBC). **The school will not admit students who have been expelled during the current school year.**

FEDERAL SURVEY CARDS

The Federal government requires our school to send out a Federal Survey Card every year to be completed with information about each student. These cards are to be filled out promptly and sent back to the school. This information helps determine the amount of federal money allocated to the county each year. Your cooperation in completing Federal Cards is appreciated.

FEES

The student must pay for individual obligations such as:

1. Class or club dues, fees, and other obligations.
2. Damage to school property, such as lockers, desks, tables, etc.
3. Returned Checks fee - **(\$30.00)**
Nexcheck fee and check total must be mailed directly to:
Nexcheck, PO Box 19688, Birmingham, AL 26219
School cannot take any payment for returned checks.
4. School Accident insurance premiums
5. Yearbook
6. School Pictures
7. Planner Replacement **(\$5.00)**
8. Locker fee (\$5.00)
9. Student Books, Workbooks and STEMS booklet replacement (Prices vary)

FIELD STUDY

Individual grades and teams schedule field studies. Each team or grade will decide the criteria for being allowed to go on the field study. A student who has had OSS during the nine weeks in which the field study occurs may not be allowed to participate in the field study. Signed permission slips are required for field studies. Students will be asked to pay any costs for tickets, transportation, etc. In some instances where tickets must be purchased in advance, refunds will not be given.

FIRST AID

The nurse or designee will determine if a student needs to call to be picked up and taken home. Students are not allowed to call from the classroom or personal cell phones.

GRADE SCALE (* BCSD policy IHA) **100-90 A** **89-80 B** **79-70 C** **69-60 D** **Below 60 F**

GUIDANCE SERVICES

The purpose of the guidance department is to aid students in solving problems when they arise. Guidance services are available to all students. Students who need to see a counselor should make an appointment through the guidance office or ask a teacher for a referral slip to put with the attendance sheet. Students must have a hall pass in order to visit guidance. Students will have the opportunity to participate in group sessions as available, unless parents' request that their child not be included.

HALL PASSES

Students in the halls during class time should always have their Agenda with them. The Agenda hall pass section should always be signed by a teacher, counselor, the office staff, the assistant principal, or principal. The pass shall state the student's name, where the student is going and the date and time of departure. Failure to obtain a proper pass may result in disciplinary action. Hall pass pages are in the back of the student agenda. A student must have a complete handbook with him/her at all times. Copies of hall pass pages are not accepted unless provided by the teacher.

HOMEBOUND INSTRUCTION

Homebound instruction is available for students who cannot attend school because of illness, accident or pregnancy. Forms are available at the school. Parents sign permission for the student to receive these services and return the form to the school. The medical form has to be completed by the student's MEDICAL DOCTOR and has to be faxed directly to the district office by the physician's office. A form signed by a midwife or a psychologist WILL NOT BE APPROVED. A letter will be mailed to the parent notifying them if the homebound was accepted or rejected.

HOMEWORK REQUESTS

Students absent more than two days -Parents may make requests for homework assignments and textbooks calling the school. Assignments and books can be picked up the following day. After 3 pm.

Student suspended during the school day and picked by parent that day may request homework assignments when picking up the student. Assignments will be ready for pick up the following day after 3pm.

HONOR ROLL

Macedonia Middle School has three types of honor rolls:

1. HONOR ROLL -- A or B in each individual class, with no grade lower than 80.
2. HIGH HONOR ROLL-- A in each individual class, with no grade lower than 90.
3. DISTINGUISHED HONOR ROLL – students who made High Honor Roll all four nine weeks.

LOCKERS

Our school is equipped with lockers in the sixth, seventh and eighth grade halls. Rolling book bags are not allowed at school. Locker fees are \$5.00.

MEALS (BREAKFAST AND LUNCH)

The cafeteria serves a grade "A" breakfast and lunch at the prices determined by the county school board. The cafeteria has an a-la-carte choice menu. Each student will receive a lunch form. Parents are encouraged to complete this form and to submit the form to the school. Lunch forms are submitted to the district, and qualifying students will be notified of their free or reduced status. The school encourages all students to participate in the school lunch program.

During lunch time, students in the cafeteria are expected to conduct themselves properly and to actively assist in keeping the cafeteria clean, neat and orderly. Any misbehavior may subject the student to an office referral, detention, or suspension, as appropriate. Students should not take food or drink items from the cafeteria without permission.

MEDIA CENTER

The media center opens at 7:25 each morning and closes at 3:35 each afternoon. The media specialist and/or aide are on duty to assist students in finding materials. In order that the media center may be used effectively, noise must be kept at a minimum. Students who come to the media center and the Coastal Café during regular school hours without a teacher must have a pass signed by a teacher. Books will be checked out for two weeks. Reference books may be checked out for overnight use only. These books must be returned the following morning. Each student is expected to be responsible for the materials he/she checks out and for returning them on time and in good condition. If a student loses a book, he/she must pay for it. At the end of each nine-weeks reporting period, students must clear all obligations to the media center before report cards go out. Students should keep in touch with the media specialist about lost, damaged, and overdue books.

NEWSLETTERS

Monthly school newsletters are sent home to inform parents and students of upcoming activities and events, as well as any important dates, information or changes to the school calendar.

NO ZERO

Students are responsible for completing all assignments. Failure to do so may result in the loss of related arts or lunch social time to allow extra time for completion of assignments. Students who do not complete assignments may receive a detention and/or an office referral. The timeframe for completing assignments will be at the discretion of the administration.

PERSONAL POSSESSIONS

If a student brings tools or weapons, he/she will be referred to the office and may be suspended and/or have charges filed against him/her. Any item taken may not be returned. Radios, electronic games, CD players, MP3 players, cameras, cameras, tape recorders, etc., are not to be brought to school. Personal electronic devices will be confiscated. Students with multiple violations will receive ISS or OSS. **The school will not be responsible for lost, stolen, or damaged articles. Students should never leave money or valuables in the classroom.**

PUBLICATION REGULATIONS

The creation, manufacture, or dissemination of any booklet, pamphlet, magazine, periodical, or other publication in or on the premises of Macedonia Middle is prohibited without prior approval by the administration. A copy of the proposed publication or a copy of the format of the proposed publication shall be submitted to the administration for approval of the periodical. Any publication, including posters and flyers, must have administrative approval before being displayed.

PROGRESS REPORTS AND REPORT CARDS

Progress reports will be sent home according to the BCSD Instructional Year Calendar. Report cards will be issued at the end of each nine-week marking period, also per the BCSD Instructional Year Calendar. These reports should be taken home, signed by the parent or guardian, and returned to the homeroom teacher no later than two days from the date of issue. Issue dates are listed in the district instructional calendar.

RESIDENCY (* BCSD policy JBCA)

Students attending MMS must reside within the attendance zone designated by Berkeley County School District. Every year parents will be required to provide two proofs of residency for continued enrollment. Proofs of residency may include a mortgage statement or rental lease and a utility bill. Driver's licenses and bank statements will NOT be accepted as proofs of residency.

RESTROOMS

The restrooms are used by everyone, and each student should feel responsible for helping to maintain and keep them clean. The standards of cleanliness and conduct in the restrooms should be the same as those in a well-ordered home. To help avoid congestion, we have designated schedules set for daily restroom breaks. A student must have a pass from his/her teacher to use the restroom during class.

RETURNED CHECK POLICY

Returned Checks fee - **(\$30.00) nexcheck fee and check total must be mailed directly to**

Nexcheck, PO Box 19688 Birmingham, AL 26219

School can't take any payment for returned checks.

MMS does not accept Checks. Cash or Money Order only.

SCHOOL PROPERTY BEFORE AND AFTER HOURS

No one is allowed on school property without written permission from the principal. Violators will be subject to prosecution for trespassing. Students should not be on campus earlier than 7:20AM and should leave the school campus immediately upon dismissal of school. Any student causing damages to school property may be prosecuted in court and parents will be charged with the cost of the damages and the reward, if one is offered.

SOLICITATIONS (* BCSD policy JK)

School fundraisers and activities are approved by the school administration. Any other items that students wish to sell or any fundraising events that students wish to advertise must be approved by the administration at least 24 hours in advance.

STUDENT RECORDS (* BCSD policy JR and JR-R)

Schools will treat each student's education records as confidential and primarily for local school use. The exception to this rule is for directory information, which includes the student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, weights and heights of members of athletic teams, dates of attendance, diploma or certificate and awards received the most recent previous educational agency or institution attended and other similar information

TARDIES

Students in the Berkeley County School District are expected to be at school on time and in class and ready to begin work at 7:50AM.

Discipline for unexcused tardiness to class is as follows:

1st Tardy - The teacher will issue a verbal warning.

2nd Tardy – The teacher will assign a detention.

3rd Tardy - The teacher or his/her designee will call the parent/legal guardian.

4th Tardy - The student will meet with the guidance counselor

5th-7th Tardy – At the discretion of the principal or his/her designee, the student may be assigned in school suspension,

8th Tardy or more – At the discretion of the principal or his/her designee, the student may be given one day out-of-school for each tardy after eighth.

TARDIES TO CLASS

1. When a student is late to any class by twenty (20) minutes or more, this will count as an absence

2. Tardy to class after five minutes is called cutting class. Students who are going to be over five minutes late to class must have a signed note or hall passes from the teacher causing the lateness in order to be excused

TEACHER QUALIFICATIONS

Parents of a South Carolina school system student have the right to know the professional qualifications of the teachers who instruct their children. Under federal law, parents have the right to ask for certain information

1. Whether SCDOE has licensed or qualified the teacher for the grades and subjects he/she teaches

2. Whether SCDOE has decided that the teacher can teach in a classroom licensed or qualified under state regulations because of special circumstances

3. The teacher's college major and whether or not he/she has any advanced degrees

4. Whether any teacher's aides or similar paraprofessionals provide services to your child and, if they do, their qualifications

TELEPHONE

The school telephone is a business phone; therefore, we ask students not to use the office phone unless it is an emergency, such as illness or accident. **We ask parents not to call students unless it is absolutely necessary.** If you have to call, we will take the message and relay it to your child. Telephone use will be determined by the school office.

TEXTBOOKS

Textbooks are provided at no cost by the South Carolina State Board of Education. The pupil's name may be written in the textbook; otherwise, students shall not write or mark in textbooks. Textbooks are issued at the beginning of the school year and are returned under the following circumstances:

1. When appropriately requested by the teacher
2. When the course is completed or discontinued
3. When the pupil withdraws from school at the end of the school year.

TRANSFER STUDENTS

A school from which a pupil transfers shall make an appropriate notation on the pupil's transcript records as to whether all his/her books were returned to the school and whether any damages or lost book fees are unpaid.

LOST TEXTBOOKS

Students are required to pay for any textbooks they lose and will not be issued any other textbooks until payment has been made. This requirement may be waived in instances where the judgments of the principal and/or responsible officials believe that the child is a victim of unusual circumstances.

DAMAGED TEXTBOOKS - Schools are required to collect appropriate damage fees from any pupil, parent, or guardian for abuse or improper care of text books, and the pupil, parent, or guardian may be denied further benefits of the free textbook program until they fully comply with this requirement. Books on which only a damage fee is collected shall remain the property of the state and shall remain with the school for further use. In the event that a lost textbook is found, the school will refund the purchase price of the book, providing that the original receipt for the lost book is returned to the school with the book. This is necessary for accounting purposes.

TRESPASSING ON GROUNDS

The principal is empowered to take appropriate action against non-students who enter the building, grounds, or other property of the Berkeley County School District. Such action will include the right to call in police authorities and swear out warrants. The authority for this is Article 5, 16-551 of South Carolina Code of Laws: "Disturbing school--It shall be unlawful: (1) for any person to willfully or unnecessarily: a) interfere with or disturb in any way or in any place the students or teachers of any school or college in this State(b) loiter about such school or college premises or act in an obnoxious manner thereon: (2) for any person to:(a) enter upon any such school or college premises or (b) loiter around the premises, except on business. Anyone violating this provision shall be guilty of a misdemeanor, and, on conviction thereof, can **be fined not more than one hundred dollars (\$100.00)** or be imprisoned in the county jail for not less than ten (10) days, nor more than thirty (30) days."

VANDALISM

It is the policy of the Berkeley County Board of Education to eradicate vandalism in the schools within the district. In order to carry out this policy, the following procedures have been established and shall be enforced fully by each employee of the Berkeley County School District.

REWARD: A reward system is hereby placed into effect to help apprehend the person(s) who commit(s) vandalism in a structure belonging to the school district:

- Damage \$0 - \$299 - Reward \$ 50.00
- Damage \$300 - up - Reward \$100.00

The reward listed in this paragraph will be paid upon the establishment of the identity of the person(s) who were responsible for the vandalism. According to the State Laws of South Carolina, a parent is responsible for any vandalism caused by an offspring up to the amount of \$1000. The reward offered to apprehend the vandal will be added to the cost of replacing the item(s) destroyed and will be paid by the parent. If more than one vandal is involved, the cost of the reimbursement will be shared equally. The student may be suspended and/or expelled if the parent or guardian fails to pay the combined cost of damages and the reward.

VEHICLES

Students are not allowed to drive motor vehicles (including cars, motorcycles, golf carts, mopeds, scooters, etc.) to school.

VISITORS

All visitors, with or without appointments, must check in at the front office with valid identification. Parents are welcome; however, in order to minimize disruption and to ensure student safety, all visits, other than scheduled parent/teacher conferences, must be approved in advance, by an administrator. Students from other schools are not permitted on campus. Students are not to bring friends, siblings, or other relatives to school. **Macedonia Middle School is a closed campus.**

VOLUNTEERS (BCSD Policy IFCD)

All volunteers will need to register on the BCSD website. All volunteer applications are reviewed for criminal history at the national and state law enforcement divisions, including the National Sex Offender Registry. Once you've applied online, you will receive a notification by email of your approval to begin volunteering!

WITHDRAWALS

Parents should contact the attendance clerk several days prior to withdrawal so that grades can be finalized. The student should report to the attendance office for a withdrawal form (to be completed by all teachers) on his/her last day of enrollment. All books are to be returned to individual teachers and to the media center. All monies owed to/for cafeteria meals, textbooks, media center, etc. must be

paid. The student will submit the completed withdrawal form to the attendance clerk at the end of the school day. A copy of the completed form will be given to the student for enrollment at his/her new school.